



**EXCELLENCE IN LEADERSHIP
ACADEMY
REOPENING PLAN
PHASE-IN 1.0**

EXCELLENCE IN LEADERSHIP ACADEMY

Return to Traditional School

Phase-In Plan 1.0

Letter from the Superintendent

Dear Parents and Colleagues,

Excellence in Leadership Academy has been working diligently to provide a sound educational plan while managing the challenges that COVID-19 continues to pose. Last month, in our school's website we posted our Instructional Continuity Plan for you as we began the school year with 100% remote instruction. Currently, all ELA students are learning from home.

Now, following input from state education and local health officials, we have assembled the next step-a return to in person instruction Phase-in Plan. This is a step-by-step plan for the eventual reopening of face to face instruction. It is important to note that not all students will be returning at once. **In addition, there is no specific start date for in-school instruction of all ELA students and the phase-in process will encompass weeks or months. The timeframe is contingent on Hidalgo County's health environment and direction received from the Texas Education Agency.**

This initial part of our Phase-in Plan is limited to 30% of our students. This limited number is to ensure that we can provide a safe environment for both students and employees. Students who will be returning to in-person instruction are those that parents responded to the parent survey conducted on the week of Sept. 7-11 and opted for in-person instruction. Beginning on Monday, September 28th, these students will be able to participate in our in-person instruction. As this is happening, the rest of our students will continue with Remote Instruction.

All of our staff has been working diligently to make our school safe from the transmission of COVID-19 in preparation for the eventual return of our students. In addition, safety measures will be in place for staff and students, including the wearing of masks, use of hand sanitizers, social distancing, protective shields on desks and tables, and a new visitor policy. More information can be found in our school's website under the COVID-19 tab.

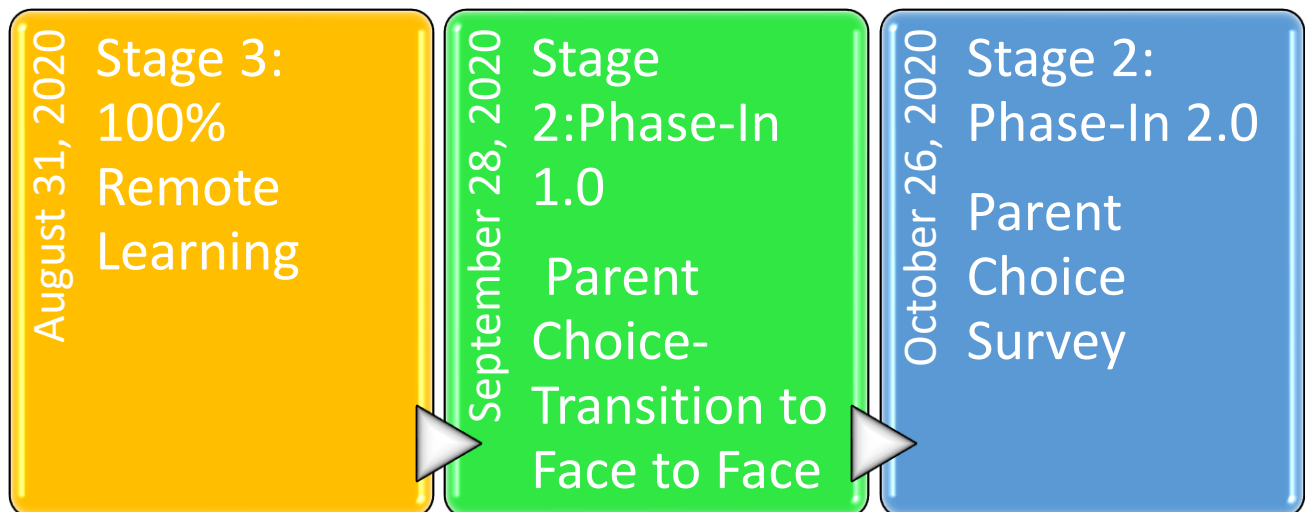
ELA's first priority is the safety and health of our students, teachers, and staff. This plan outlines a framework for opening our school in a safe manner, while we continue our mission in educating our students and having them be "Leaders to Soaring Excellence".

Sincerely,
Ana M. Mendoza
Superintendent

EXCELLENCE IN LEADERSHIP ACADEMY Learning Models

- **Remote Learning Plan**-All students participate in remote instruction 100% of the time-effective August 31, 2020.
- **Parent Choice Option Plan**--Students attend on-campus instruction based on responses of parent survey conducted on September 7-11 for parents that opted for in-person instruction or to continue with Remote instruction.
 - **Phase-In 1.0 Effective September 28th-October 23rd**
 - **Phase-In 2.0 Effective October 26th-December 18th**
- **Traditional Face-to-Face School**-All students participate in on-campus instruction 100% of the time. **-DATE TO BE DETERMINED.**

IMPORTANT: Subject to change based on state guidance.



Phase-In On-Campus Instruction

Instructional Design

Students will report to campus with their assigned teacher. Students will continue to connect remotely following the updated schedule.

Use of Technology for on-campus instruction

Students will be required to bring their device (Chromebook Laptop or Tablet) to school on a daily basis to continue to connect remotely with their teacher(s) of record. Parents need to ensure that their device is charged 100% when coming to school.

Attendance and Daily Schedule

Students participating in phase-in on-campus instruction will be required to attend classes from Monday-Friday from 8:00 a.m. – 3:30 p.m. Breakfast will be available from 7:15-7:45. The Grab & Go meals will continue to be available Monday-Friday from 9:00-1:00 (new time).

Students in Classroom

Classrooms maximum capacity is nine students to one teacher with desks that are separated by 5 to 6 feet with desk shield partitions.



PARENT NOTIFICATION

Dear Parent or Guardian,

Excellence in Leadership Academy is working diligently to prepare for a safe return to traditional schooling. Part of the plan is to bring back students to campus in phases. As part of the first phase-in of our return to traditional school, we will have about 30% of our students return for in-person instruction. Teachers conducted a parent survey on Sept. 7-11 and parents who opted for in-person instruction will be part of the Phase-In 1.0 group.

The Phase-In 1.0 in-person instruction is scheduled to begin on September 28, 2020. If you chose to send your child to campus for in-person instruction, please rest assured that the health and safety of our students and staff is our most important priority. Hence, as we transition back to an in-person instructional setting the following safety protocols will be in place:

- Everyone present at the campus is required to wear a face mask.
- Nurse & other staff will receive students at the side entrance of the school. Nurse will conduct student temperature screenings before children exit their vehicle. If child has a temperature, child will not be allowed to exit their vehicle and student must return home.
- The student will be directed to their assigned classroom. The student will follow a marked walking path in the middle of the hallway to avoid contact with walls.
- Social distancing will be implemented in the classroom/school at all times.
- Hand sanitizers will be available in all classrooms and throughout the school.
- The use of the restroom is limited to two students at a time to allow disinfecting in between uses.
- Water fountains will not be available. Students need to bring their own water bottles. Each classroom will have individual water bottles as well.
- Breakfast and lunch will be provided to students in their classroom in a safe environment that adheres to social distancing guidelines.
- Students will be dismissed from their classroom and follow social distancing protocols.
- Parent Volunteers are not allowed until further notice.
- Parents are not allowed to walk their child to their classroom.
- All parent conferences will be conducted via Zoom.
- No drop-off of students' lunch meals/snacks until further notice.

Additional information on our district's safety protocols can be found in our website under the Instructional Continuity Plan. Should you have any questions/concerns, please do not hesitate to contact us.

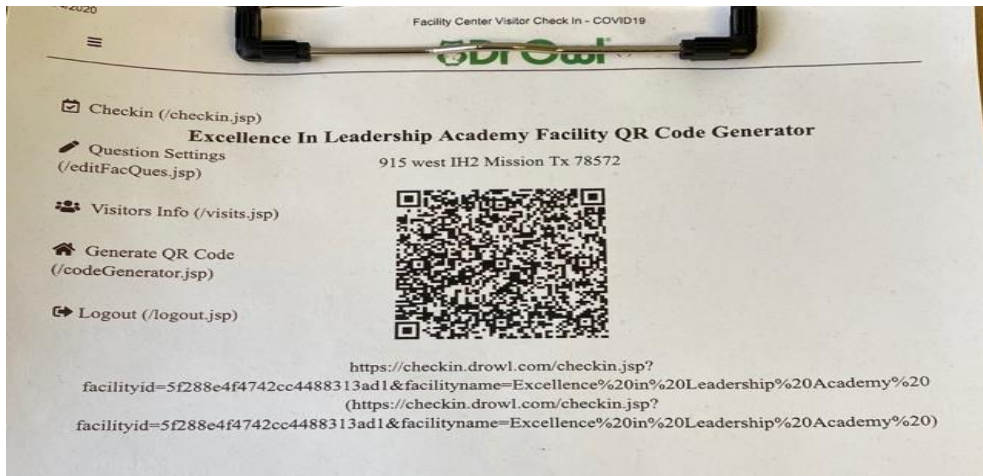
Thank you,
Mrs. N. Espino
Principal

CAMPUS SAFETY PROTOCOLS

The Best Things You Can Do to Keep Your Child Safe & Stop the Spread:

Screen for Fever and Other Symptoms

Please screen for temperature and other symptoms before leaving your home.
If you are not feeling well, please stay home.



Wear Your Mask

Please wear your mask when you are out in public and in school buildings.
Make sure your clean mask fits properly, covers your mouth and nose.

I wear a mask



I want to be able to see my grandparents and keep them safe.



Social Distance and Frequently wash Hands



On the first day a student attends school on campus, ELA will provide instruction to students on appropriate hygiene practices and other mitigation practices adopted in the local school system. To include the practice of covering coughs and sneezes with a tissue, and if not available, to cover cough or sneeze with their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.

Safety Training for Protocols & Procedures

- | | |
|---------------------------|---|
| Student | <ul style="list-style-type: none">• Students will participate in training specific to newly adopted health and safety protocols.• All students will be trained on information about COVID-19 screening, identification of symptoms, prevention of spread, and sanitation of work areas.• If a student is experiencing symptoms, they need to immediately notify a teacher. |
| Parent | <ul style="list-style-type: none">• Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.• Parents are asked to read all campus communication about health and safety protocols and to reinforce with their children. |
| Teacher/
Staff | <ul style="list-style-type: none">• Teachers attend training and develop classroom procedures consistent with TEA, District and CDC guidance.• All staff will be trained on COVID screening, identification of symptoms, prevention of spread, and sanitation of work areas.• All staff will monitor students that exhibit symptoms and will be required to notify the nurse. |

STUDENTS/STAFF/PARENTS/VISITORS

The following protocols or guidelines have been established to support the safety of all stakeholders:

- All students, employees, and visitors are expected to adhere to CDC Guidelines.
- Social distancing practices, to include minimum “point of contact” for all individuals.
- Wear nose/mouth coverings at all times on school grounds and facilities.
- All employees, students, and visitors are required to complete Dr. Owl’s App self-screening questions before they enter the premises.
- Hand sanitizing dispensers will be available throughout the school building (entrance of the building, entrance of classrooms and throughout hallways).
- Behavioral Interventions will be added to include CDC recommendations such as: social distancing, handwashing/sanitizing, proper use of masks, etc.
- Students will be instructed in proper handwashing and hand sanitizing techniques. Frequent reminders to practice these techniques will be provided to students and employees. When developmentally appropriate modeling and supervision of these practices will be emphasized.
- When possible, student groups will not be mixed; students will remain with the same group of students throughout the day and will stay in the same classroom.
- Additional disinfecting measures will be embedded throughout the instructional day.
- Group gatherings such as assemblies, field trips, etc., will not be held until further notice following CDC recommendations.
- ELA will establish a protocol for entry and exit procedures to reduce the number of students and parents congregating both inside and/or outside of the building.
- ELA will establish daily schedules and procedures to ensure that all CDC guidelines are followed minimizing traffic flow within the premises at all times (Breakfast, Lunch, etc.)
- Parent Volunteers will not be allowed until further notice.
- All parent conferences will be conducted via Zoom until further notice. This is to limit the number of people in the school building and ensure a safe environment for employees and students.
- These guidelines remain under continuous review to ensure that we are meeting the needs of our students and employees.



INDIVIDUALS CONFIRMED, SUSPECTED, OR EXPOSED TO COVID-19

Any individuals—including teachers, staff, students, or other campus visitors—who themselves either:

- **are lab-confirmed to have COVID-19; or**
- **experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the below conditions for campus re-entry have been met:**

In the case of an individual who was diagnosed with COVID-19, the individual may return to school when the following criteria are met:

- **at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);**
- **the individual has improvement in symptoms (e.g., cough, shortness of breath); and**
- **at least ten days have passed since symptoms first appeared.**
- **obtain a medical professional's (U.S. Medical doctor) note clearing the individual for return based on an alternative diagnosis or**
- **receive confirmation that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.**

In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same step set of criteria listed above.

If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must:

- **obtain a medical professional's (U.S. Medical doctor) note clearing the individual for return based on an alternative diagnosis or**
- **receive confirmation that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.**

Individuals—including students, teachers, staff, or other campus visitors—who have had close contact with someone who is lab-confirmed to have COVID-19, as narrowly defined in this document and as determined by the appropriate public health agency, should stay at home through the 14-day incubation period, and should not be allowed on campus. Individuals must follow the same two-step set of criteria listed above.

IDENTIFYING POSSIBLE COVID-19 CASES ON CAMPUS

Students who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

- ELA will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- ELA custodial staff will clean the areas used by the individual who shows COVID-19

symptoms while at school (student, teacher, or staff) as soon as is feasible.

Parent will be required to:

- obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or
- **receive confirmation that they are free of COVID via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.**



RESPOND: PRACTICES TO RESPOND TO A LAB - CONFIRMED CASE IN THE SCHOOL

Required Actions if Individuals with Lab-Confirmed Cases Have Been in School

- If an individual who has been in school is lab-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- School must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was on campus.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, school must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate on any on campus activities.



STUDENT HEALTH SERVICES

Perhaps the role of the school health clinic has never been more important than it is today. During this public health event, we are grateful to have a nurse in our campus. The role of this individual is critical in ensuring the health and safety of our school community.

Health Education

Campus nurse will be conducting health education for students and staff directly and indirectly throughout the school year.

Education will include:

- proper handwashing
- respiratory etiquette

- proper use of a face mask
- social distancing
- COVID-19 symptoms and when to stay home

Student Screening

Students should screen at home before coming to school by using the Dr. Owl App. Students will be screened before entering the school.

This includes checking for new or worsening symptoms that include:

Cough

Sore Throat

Fever or Chills

Diarrhea

Muscle or Body Aches

Headache

Fatigue

Congestion or Runny Nose

Nausea or Vomiting

New loss of taste or smell

Shortness of breath/ difficulty breathing Temperature of 100.0° F or higher

Texas Education Agency (TEA) Public Health Planning Guidance, TEA, Sept. 2, 2020

Suspected COVID-19 Infection

The campus nurse will address any suspected illness by removing the student to a secure space on campus and screening the student for symptoms. The nurse will:

- call the parent/guardian
- monitor fever and/or other symptoms

CAMPUS FACILITIES

ELA school facilities and building will be maintained to meet optimal cleaning and disinfecting standards. ELA will continue to assess and make proper changes as needed to efficiently address any need or concern that may arise.

Cleaning of Facilities:

- School will undergo a deep cleaning using approved products with residual technologies to ensure that surfaces stay clean and sanitized for longer periods.
- School will have hand sanitizer dispensers & glove dispensers installed throughout the building.
- School will have posters indicating CDC recommendations.
- School will have 6 ft. markers on the sidewalks and hallways to support social distancing.
- School will provide plastic partitions on each students' desk or tables.
- Each classroom will have an air purifier system.

SCHOOL ARRIVAL & DISMISSAL

General Building Arrival

- Student**
- Wash hands or use hand sanitizer upon arrival.
 - Students' temperature will be checked before exiting their vehicle.
 - ELA will plan for entry, exit, and transition procedures that reduce large group gatherings (of students and/or adults) in close proximity.
 - Students will be assigned to report to a specific area and will be expected to adhere to schedules for morning arrival.
 - It is required that students and staff wear masks at all times.
 - When using the cafeteria, students should choose seats that are empty
 - Students will have access to use the restroom while they are in the cafeteria or any other area as they wait to go to their classroom. Students and staff will follow the campus procedures developed to maintain proper social distancing.
- Parent**
- Complete self-screening using Dr. Owl App for each child.
 - Parents are encouraged to talk with their child about the health benefits of wearing a mask at school.
 - Parents are encouraged to talk with their child about the health benefits of social distancing at school, as well as the health benefits of washing their hands, and/or using hand sanitizer.
 - Parent Conferences will be held via Zoom until further notice.
- Teacher / Staff**
- ELA's staff is required to complete the Dr. Owl self-screening questions.
 - Staff temperature will be checked daily upon entering the school building.
 - Staff members will be assigned to supervise students who report to multiple areas for morning arrival.
 - Staff are required to have masks on when entering the building and monitor to ensure that students are wearing masks in the hallways and in classrooms.
 - Staff will dismiss student cohorts using staggered student release into halls from these areas.

ARRIVAL

Staff will be utilized for duty to maintain a line of sight in hallways and distancing of hallway cohorts. Students will go straight to the designated areas set by campus. **Parents will not be allowed to get off their vehicle and walk students to their classroom.**

DROP OFF

Student

- As students exit their car, they will be expected to keep social distance when walking

toward the building entry. Students will not congregate with other students on the campus when walking to their classroom.

Parent

- Parents should follow drop-off protocols regarding where to drop-off their child.
- Drop-off is only allowed on the East side of the school building. **Front Office entrance will only be used for employee & staff children entrance.**
- Parents should assist their own child with exiting the car.
- **Parents will not be allowed to walk students to classrooms.**

Teacher/Staff

- Assigned staff supervises student arrival, ensures that students are wearing masks, directs students to waiting areas and encourages that students maintain desired social distance between students.

DISMISSAL

All students will be dismissed from their classroom. Sanitizer dispensers have been placed at each exit and students will be encouraged to sanitize hands prior to exit. Sibling connections at campus will be done in the cafeteria lobby area. Parents picking up students during the day will be required to call ahead so that students can be accompanied to parent vehicles upon arrival. Office staff will have the parent sign the student out. Office staff will document both the time the student left the building, as well as the time the parent requested for early dismissal.

SCHOOL CLASSROOMS

Classrooms will undergo a deep cleaning using approved anti-microbial products with residual technologies to ensure that surfaces stay clean and sanitized for longer periods.

Classrooms will have hand sanitizer dispensers filled so that students can use as they enter and exit. Classrooms will have signage about safety measures as recommended by CDC including:

- Wash your hands often with soap and water for at least 20 seconds
- If soap and water are not available, use an alcohol-based hand sanitizer, avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash can.
- Clean and disinfect frequently touched objects and surfaces.
- Parents will receive communication regarding guidelines and informing them of the operational adjustments.

During the Day

- Custodians will wear face coverings such as face masks (optional face shields).
- School will have hand sanitizer dispensers and soap dispensers regularly monitored to refill as needed.
- Touch points will be disinfected continuously.

Throughout the School Year

- School will undergo several cleaning and sanitizing protocols on a daily, weekly, and monthly basis using approved anti-microbial products with residual technologies.
- Portable Electrostatic Disinfecting mist devices will be used.

STANDARD CLASSROOM PROCEDURES

Classroom protocols and procedures will include expectations regarding not sharing school supplies, social distancing, group work, and hand washing or sanitizing, etc. Teachers will ensure high-touch areas in the classroom are sanitized throughout the day. All classrooms will be outfitted with:

- Visual reminders of distancing requirements will be in all classrooms marking off areas for common spaces and distancing best practices.
- Refillable alcohol-based hand sanitizer dispensers.
- Access to disinfectant to sanitize working surfaces.

In addition to the above the following measures will be taken in every classroom:

- Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus.
- Technology should be utilized when students are involved in collaborative work.
- Group or pair work can be implemented while maintaining physical distancing.
- In classroom spaces that allow it, student desks will be placed a minimum of six feet apart when possible.
- The use of outdoor space for learning will be considered when possible. Classroom groups working outside will maintain social distancing from other classroom groups.

Classroom Setup

- | | |
|---------------------------|--|
| Student | <ul style="list-style-type: none">• Students will be expected to adhere to class and school-wide protocols that are consistent with CDC guidelines.• Students will avoid sharing school supplies and will sanitize shared items after each use.• Students will sit two per table when it is possible.• Students will use hand sanitizer at the beginning of class. If a sink is available in the classroom, students should wash their hands at the beginning of class.• Students may bring a personal classroom snack as long as they are not shared• Students will wear face coverings such as face masks (optional face shields). |
| Teacher/
Staff | <ul style="list-style-type: none">• Teachers will wear face coverings such as face masks (optional face shields).• Multiple locations of hand sanitizer, tissues, and trash cans will be available in several locations throughout classrooms and common areas to limit student and staff movement.• Teachers will post signs with clear class protocols that are consistent with CDC guidelines and school wide procedures.• Teachers will limit student movement within the classroom such as turning in assignments, materials being passed out, etc.• Teachers will create assigned seating arrangements to ensure social distancing. Consistent with TEA guidance, all student desks should face the same direction.• Teachers will create systems to limit the sharing of items such as school supplies so that more than one student is not using the same item.• Teachers should clean supplies after each use by student. |

Classroom Arrival

- | | |
|----------------------------|---|
| Student | <ul style="list-style-type: none">• After washing hands or using hand sanitizer, students are asked to immediately sit down in their assigned seat. Desks/tables & chairs will be properly labeled with students' names.• Students should avoid touching high-touch areas if possible. |
| Teacher /
Staff | <ul style="list-style-type: none">• Teachers should prop doors open to allow for additional ventilation during class and in between classes so students don't touch doors or handles. |

WATER FOUNTAINS-Not Available

Water Fountain Usage-Not Available

- | | |
|---------------------------|--|
| Student | <ul style="list-style-type: none">• Students are expected to bring their own reusable water bottle for use throughout the day and expected to take water bottles home to be cleaned on a daily basis. |
| Parent | <ul style="list-style-type: none">• Parents are asked to secure a reusable water bottle for their child to bring to school on a daily basis.• Parents are asked to assist students, as needed, to clean water bottles on a daily basis. |
| Teacher/
Staff | <ul style="list-style-type: none">• Monitor that students take water bottles home to be cleaned.• Bottled water will be provided as needed. |

CHILD NUTRITION PROGRAM

EXCELLENCE IN LEADERSHIP ACADEMY will continue to feed ELA community following CDC, TDA, and USDA guidelines. Due to COVID-19, ELA has made the necessary changes to efficiently serve our community. These are examples of the operational adjustments in the area of School Meals.

School Meals

Current models being offered at ELA:

- In Classroom Model: Meals will be served to students in classrooms. Custodians will coordinate daily for cleaning, disinfecting, and sanitizing duties. (Manpower will be needed for sanitation of all classrooms after lunch time).
- Virtual Learning Model (Grab and Go): Meals will be provided via a grab and go style. The cafeteria will open to produce meals to distribute.

During the day

- Food service staff will wear face coverings such as face masks (face shields optional).
- Food service staff will continue to wear gloves when serving meals.
- School meals will be served to students following CNS protocols and procedures.
- CDC recommendation will be adhered to during any meal distribution and consumption.
- Students may remove masks during consumption time. (See proper mask removal CDC recommendation)
- **For safety of students and staff, delivery of outside food will not be allowed until further notice.**
- Drop off of meals for your child will be suspended until further notice.
- Students may bring lunch or a snack from home in the mornings.

FINE ARTS & LIBRARY

- Music**
- Students will be required to wear a mask or other facial covering at all times in the music classroom.
 - Appropriate social distancing measures will be followed where possible.
 - Individual manipulative packets will be provided to minimize the sharing of materials.
 - Musical instruments, mallets and other equipment will be sanitized and wiped down after each use.
- PE**
- Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.
 - Any activities bringing students into close physical contact, or requiring multiple students to touch or handle the same equipment will be avoided
 - PE equipment will be disinfected and wiped down after each use. Students should disinfect equipment after each use.
 - Visual markers will be placed as reminders of social distancing rules.
 - Students should avoid touching their face at all times, but especially while playing games.
 - Sanitizing areas and access to handwashing will be provided.
 - If enrolled in a PE class, students should bring tennis shoes to participate in class activities.
- Art**
- Students will be required to wear masks in the art classroom.
 - Appropriate social distancing measures will be followed.
 - Individual art supply kits will be provided to avoid sharing equipment, tools and materials as much as possible.
 - Students should complete cleaning protocols and sanitize their areas in between use.
 - Art materials will be sanitized and wiped down after each use.
- Theater**
- Students will be required to wear a mask or other facial covering at all times in the theater classroom.
 - Appropriate social distancing measures will be followed where possible.
 - Individual manipulative packets will be provided to minimize the sharing of materials.
 - Students should complete cleaning protocols and sanitize their areas in between use.
 - Theater props will be sanitized and wiped down after each use.
- Library**
- Will remain closed until further notice.

Throughout the school year classrooms will undergo several cleaning and sanitizing protocols on a daily, weekly, and monthly basis using approved anti-microbial products with residual technologies.

MONITORING

Beginning the school day

- A protocol will be developed for daily screening of all students, employees, and visitors before they enter the premises.

During the school day

- Students will not be able to congregate in communal spaces (cafeterias, playgrounds, libraries, etc.).
- Students will not be able to share materials, equipment, learning aids, etc. unless they have been thoroughly cleaned and sanitized and approved for use by staff.
- To the extent possible, transitions between rooms will be limited.

Trace Tracking System

- District will implement a robust COVID-19 trace tracking system for staff and students.
- District will implement a COVID-19 notification system to communicate with appropriate personnel of steps to take as necessary.

POLICY AND PROCEDURES

- ELA's Policies will be updated to reflect updated CDC guidelines.
- Duties and responsibilities of some employees will be amended to ensure the safety of all stakeholders.
- ELA will identify point of contact personnel at campus to handle COVID-19 questions (Administration & School Nurse).
- Parents/guardians will receive updated information outlined in the COVID-19 ELAs Reopening Plan with included CDC guidelines and recommendations. The plan will be uploaded in the District's website.

Adjustments will be made to mitigate concerns related to COVID-19. These recommendations are compiled from the Texas Department of Health, Texas Education Agency (TEA), Center for Disease and Prevention (CDC), and the Texas School Safety Center

I wear a mask because...



I want to be able to see my grandparents and keep them safe.



I care about my community and I want to reduce the spread of COVID.



My best friend has asthma, and I want to be able to spend time with her.



My dad is an essential worker and has to work to support our family.



CORONAVIRUS (COVID-19) PLAN OF ACTION

Stage 1

- Standard Operations with intense sanitizing protocols.
- Students and staff return to school
- Parents Choice: Parents have the options to send children to school or keep them at home without penalty.
- Face to face or Asynchronous (Packets)/Synchronous (Online)

Stage 2

- Parents Choice School Attendance Plan:
- Parents have the options to send children to school or keep them at home without penalty.
- Teachers teach from their classrooms.
- -Face to face or Asynchronous (Packets) / Synchronous (Online)
- -Child Nutrition Program -Students in school follow lunch schedule Grab & Go for students staying at home

Stage 3

- Teacher work from home, skeleton crew running daily operations.
- Distance learning for all students.
- Asynchronous (Packets)/Synchronous (Online)

Stage 4

- All students and staff work from home.
- Distance Learning and Packets
- Asynchronous (Packets)/Synchronous (Online)



Education Rights & Responsibilities During COVID-19



As a result of COVID-19, many families must make decisions about their children's education that factor in student and family safety as well as student learning. This flyer is intended to outline some of the options parents have when returning to school and to share some information regarding those options.

Reducing the risk of COVID-19 spread on campus:

COVID-19 is a risk to staff, students, and families. Your school will take steps to reduce that risk to the extent possible, including:

- ▶ **Keeping individuals who have the virus or were recently exposed to the virus off campus.** This means that you are required to keep your child off campus if they have any symptoms of COVID-19.
- ▶ **Restricting access to learning on campus, in three cases:**
 - ① Many schools will phase in the start of school on campus. During this phase-in period, your child may be required to participate in school remotely, even if you want your child to be educated on campus.
 - ② At some point in the year, your child may be required to temporarily switch to remote instruction to prevent the spread of the virus, even if you want your child to be educated on campus.
 - ③ Families of high school students should be aware that some schools will allow high school students on campus only on certain days or at certain times.
- ▶ **Requiring students, staff, and visitors, including students' families, to adopt some new practices to reduce COVID-19 spread, including, in most cases, wearing masks.** This may mean that your child will be required to wear a mask to attend school on campus.



On-Campus and Remote Instruction:

Other than the exceptions listed above, every student should have access to on-campus instruction if the family chooses on-campus instruction. **Every student also has the option to stay home** and receive remote instruction if the family chooses that option, although this may require the family to change schools or school systems.

- ▶ If families choose the remote instruction option, a school may limit the ability for them to switch back to on-campus instruction to specific times during the year. Schools may also choose to prevent remote-only students from participating in extra-curricular activities.



Choices for Families:

Most – but not all – public schools in Texas offer remote instruction this year. **Many schools accept student transfers for remote instruction.** Some accept transfers for on-campus instruction. You can typically change schools for any reason, as long as the school you would like your child to attend is accepting transfers.



Attendance Requirements:

With some exceptions, **your student must attend at least 90% of their daily classes** in order to get credit for the class and/or be promoted to the next grade. This is true whether your child attends school on campus or whether your child receives instruction remotely.



What we do outside of school will affect whether we can go to school:



You may have to stay home...

- ▶ **If you have symptoms, stay home.**
- ▶ **If you were recently exposed, stay home.**
- ▶ **If you're waiting for test results, stay home.**



If you have concerns about any on-campus or remote instruction procedures for this school year, we encourage you to talk to your child's school.

It will be a very different school year for all of us. You and your child may run into new challenges. If you do run into difficulties during the year, please talk to your child's school. Complaints can be filed with the Texas Education Agency (TEA), but, in most cases, parents must first attempt to resolve any problems they have by working with the school and/or district before TEA will review a complaint.

We are hopeful that the upcoming school year, despite challenges, will be a positive learning experience for your child.



EXCELLENCE IN LEADERSHIP ACADEMY

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PARENT CONSENT TO STUDENT PARTICIPATION: IN-PERSON INSTRUCTION & SCHOOL ACTIVITIES CONSENTIMIENTO DE LOS PADRES PARA LA PARTICIPACIÓN DEL ESTUDIANTE: ENSEÑANZA EN PERSONA Y ACTIVIDADES ESCOLARES

Student Name *Nombre del Estudiante*

Date of Birth *Fecha de Nacimiento* Grade *Grado*

As the parent or guardian of the above-named student, I have voluntarily chosen to permit my student to participate in in-person classroom instruction and other in-person school activities, including extracurricular activities. I understand and acknowledge that I was provided the option of remote-only instruction, and that I reached this decision with full knowledge and awareness of the potential risk of COVID-19 exposure and/or infection posed by my student's return to in-person instruction and/or activities. I understand that my student will be required to comply with certain rules or directives designed to ensure the health and safety of all employees and students, including maintaining appropriate social distance, practicing good hygiene, and wearing a face mask. *Como padre o tutor del estudiante mencionado anteriormente, he elegido voluntariamente permitir que mi estudiante participe en la instrucción en el salón de clases en persona y otras actividades escolares en persona, incluidas las actividades extracurriculares. Entiendo y reconozco que se me brindó la opción de instrucción solo remota y que tomé esta decisión con pleno conocimiento y conciencia del riesgo potencial de exposición al COVID-19 y / o infección que representa el regreso de mi estudiante a la instrucción en persona. y / o actividades. Entiendo que se requerirá que mi estudiante cumpla con ciertas reglas o directivas diseñadas para asegurar la salud y seguridad de todos los empleados y estudiantes, incluyendo mantener una distancia social adecuada, practicar una buena higiene y usar una mascarilla.*

The Novel Coronavirus ("COVID-19"), has been declared a worldwide pandemic by the World Health Organization. Additionally, declarations of disaster and other orders regarding public health have issued from our national, state, and local governments and currently remain in effect. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. While rules, guidance, and personal discipline may reduce this risk, the risk of serious illness or death does exist. *El nuevo coronavirus ("COVID-19"), ha sido declarado una pandemia mundial por la Organización Mundial de la Salud. Además, nuestros gobiernos nacionales, estatales y locales han emitido declaraciones de desastre y otras órdenes relacionadas con la salud pública y actualmente siguen en vigor. COVID-19 es extremadamente contagioso y se cree que se transmite principalmente por contacto de persona a persona. Siguiendo las reglas, la orientación y la disciplina personal pueden reducir este riesgo, aun, existe el riesgo de enfermedad grave o muerte.*

As a result, and in consideration for providing my student the opportunity to participate in in-person instruction and in-person extracurricular activities, both my student and I knowingly and freely agree: *Como resultado, y en consideración por brindarle a mi estudiante la oportunidad de participar en la instrucción en persona y las actividades extracurriculares en persona, tanto mi estudiante como yo aceptamos consciente y libremente:*

1. To assume such risks, known and unknown; *Asumir tales riesgos, conocidos y desconocidos;*

Parent Initials/Iniciales: _____

2. To waive and discharge any and all claims against Excellence in Leadership Academy; and *Renunciar y descargar cualquier reclamo contra Excellence in Leadership Academy; y*
3. To release Excellence in Leadership Academy from liability. *Liberar a Excellence in Leadership Academy de responsabilidad.*

From, or as a result of any exposure to or illness or injury from or in any way related to an infectious disease, including COVID-19. This waiver and release includes claims for any negligent actions of Excellence in Leadership Academy or its employees, volunteers, representatives or agents, to the fullest extent allowed by law, for myself, my child, our estates, our heirs, our administrators, our executors, our assignees, and our successors. *De o como resultado de cualquier exposición o enfermedad o lesión de o de alguna manera relacionada con una enfermedad infecciosa, incluido COVID-19. Esta renuncia y liberación incluye reclamos por cualquier acción negligente de Excellence in Leadership Academy o sus empleados, voluntarios, representantes o agentes, en la mayor medida permitida por la ley, para mí, mi hijo(a), nuestras herencias, nuestros herederos, nuestros administradores, nuestros albaceas, nuestros cesionarios y nuestros sucesores.*

I ALSO VOLUNTARILY AGREE TO RELEASE, EXONERATE, DISCHARGE, HOLD HARMLESS AND INDEMNIFY EXCELLENCE IN LEADERSHIP ACADEMY, ITS BOARD OF DIRECTORS, THE INDIVIDUAL MEMBERS THEREOF, AND ALL OFFICERS, AGENTS, EMPLOYEES, VOLUNTEERS AND REPRESENTATIVES, BOTH IN THEIR OFFICIAL AND INDIVIDUAL CAPACITY FROM ALL LIABILITY, CLAIMS, CAUSES OF ACTION, OR DEMANDS, INCLUDING ATTORNEY FEES, FINES, FEES OR OTHER COSTS (E.G. MEDICAL COSTS) ARISING OUT OF OR IN ANY WAY RELATED TO ANY EXPOSURE TO OR ILLNESS OR INJURY FROM AN INFECTIOUS DISEASE INCLUDING COVID-19, WHICH MAY RESULT FROM OR IN CONNECTION WITH MY STUDENT'S PARTICIPATION IN IN-PERSON INSTRUCTION AND/OR IN-PERSON EXTRACURRICULAR ACTIVITIES. TAMBIÉN ACEPTO VOLUNTARIAMENTE LIBERAR, EXONERAR, DESCARGAR, MANTENER INOCUIDAD E INDEMNIFICAR A EXCELENCE IN LEADERSHIP ACADEMY, SU MESA DIRECTIVA, LOS MIEMBROS INDIVIDUALES DEL MISMO Y TODOS LOS FUNCIONARIOS, AGENTES, EMPLEADOS, VOLUNTARIOS Y REPRESENTANTES DE TODAS LAS PERSONAS CON CAPACIDAD EN EL, RECLAMACIONES, CAUSAS DE ACCIÓN O DEMANDAS, INCLUYENDO HONORARIOS DE ABOGADOS, MULTAS, HONORARIOS U OTROS COSTOS (POR EJEMPLO, COSTOS MÉDICOS) QUE SURJAN DE CUALQUIER FORMA O ESTÉ RELACIONADA CON CUALQUIER EXPOSICIÓN O ENFERMEDAD O LESIÓN DE UNA ENFERMEDAD INFECCIOSA INCLUYENDO COVID-19 QUE PUEDE RESULTAR DE O EN RELACIÓN CON LA PARTICIPACIÓN DE MI ESTUDIANTE EN LA INSTRUCCIÓN EN PERSONA Y / O ACTIVIDADES EXTRACURRICULARES EN PERSONA.

Nothing in this release and indemnification agreement shall be construed or interpreted to waive or diminish any privileges and/or immunities provided to Excellence in Leadership Academy under Federal and State law or judicial doctrine. *Nada en este acuerdo de liberación e indemnización se interpretará o interpretará como una renuncia o disminución de los privilegios y / o inmunidades provistas a Excellence in Leadership Academy bajo la ley federal y estatal o la doctrina judicial.*

I further certify and represent that I have the legal authority to waive, discharge, release, hold harmless and indemnify the released parties on behalf of myself and the above-named student. *Además, certifico y declaro que tengo la autoridad legal para renunciar, despedir, liberar, mantener indemne e indemnizar a las partes liberadas en mi nombre y en el del estudiante mencionado anteriormente.*

Parent Initials/Iniciales: _____

I certify that I have read this document in its entirety and fully understand its contents. In exchange for the opportunity to participate in the in-person instruction and/or in-person extracurricular activities, the above-named student and I freely and voluntarily assume all risks of such hazards and, notwithstanding such, release and indemnify Excellence in Leadership Academy, its employees, representative, agents, volunteers and trustees from all liability for any loss regardless of cause, and any claims arising from the student's participation as outlined in this document. Certifico que he leído este documento en su totalidad y comprendo completamente su contenido. A cambio de la oportunidad de participar en la instrucción en persona y / o en las actividades extracurriculares en persona, el estudiante mencionado anteriormente y yo asumimos libre y voluntariamente todos los riesgos de tales peligros y, no obstante, liberamos e indemnizamos a Excellence in Leadership Academy, sus empleados, representantes, agentes, voluntarios y fideicomisarios de toda responsabilidad por cualquier pérdida sin importar la causa, y cualquier reclamo que surja de la participación del estudiante como se describe en este documento.

IN-PERSON INSTRUCTION PARTICIPATION WILL NOT BE ALLOWED WITHOUT A SIGNED PARENT CONSENT FORM. LA PARTICIPACIÓN EN LA INSTRUCCIÓN EN PERSONA NO SERÁ PERMITIDA SIN UN FORMULARIO DE CONSENTIMIENTO FIRMADO POR LOS PADRES/GUARDIANES.

Student Printed Name/*Nombre Impreso de Estudiante*

Parent/Legal Guardian Signature *Firma de Padre/Guardian*

Date *Fecha*

Parent/Legal Guardian Printed Name *Nombre Impreso de Padre/Guardian*